



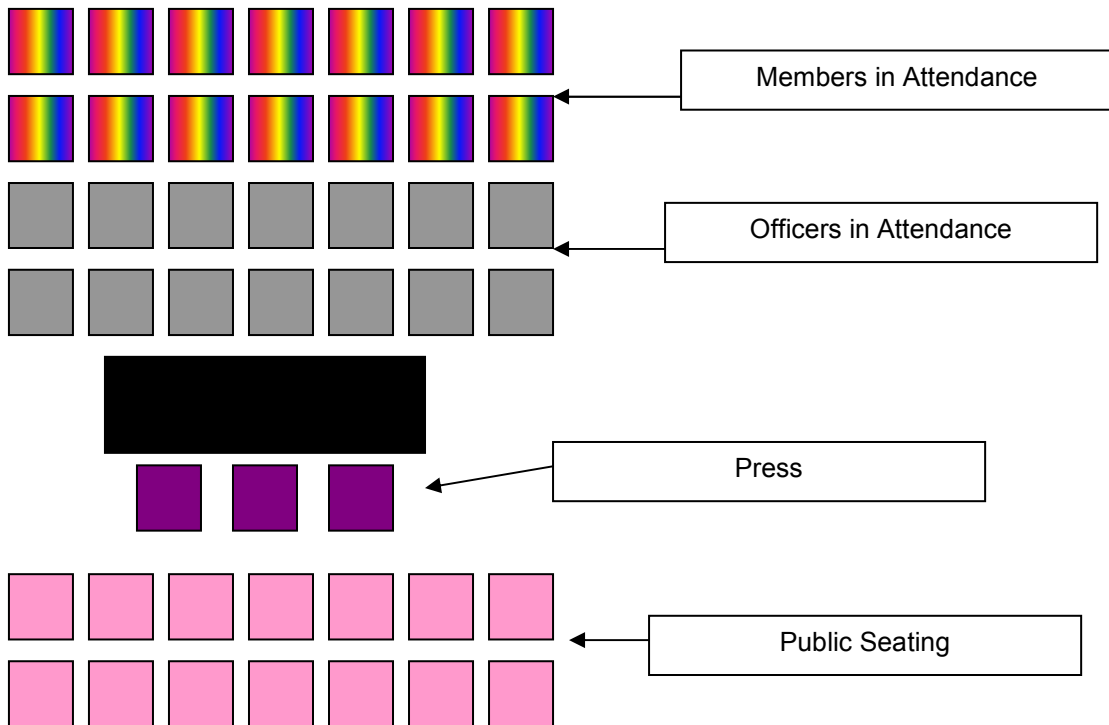
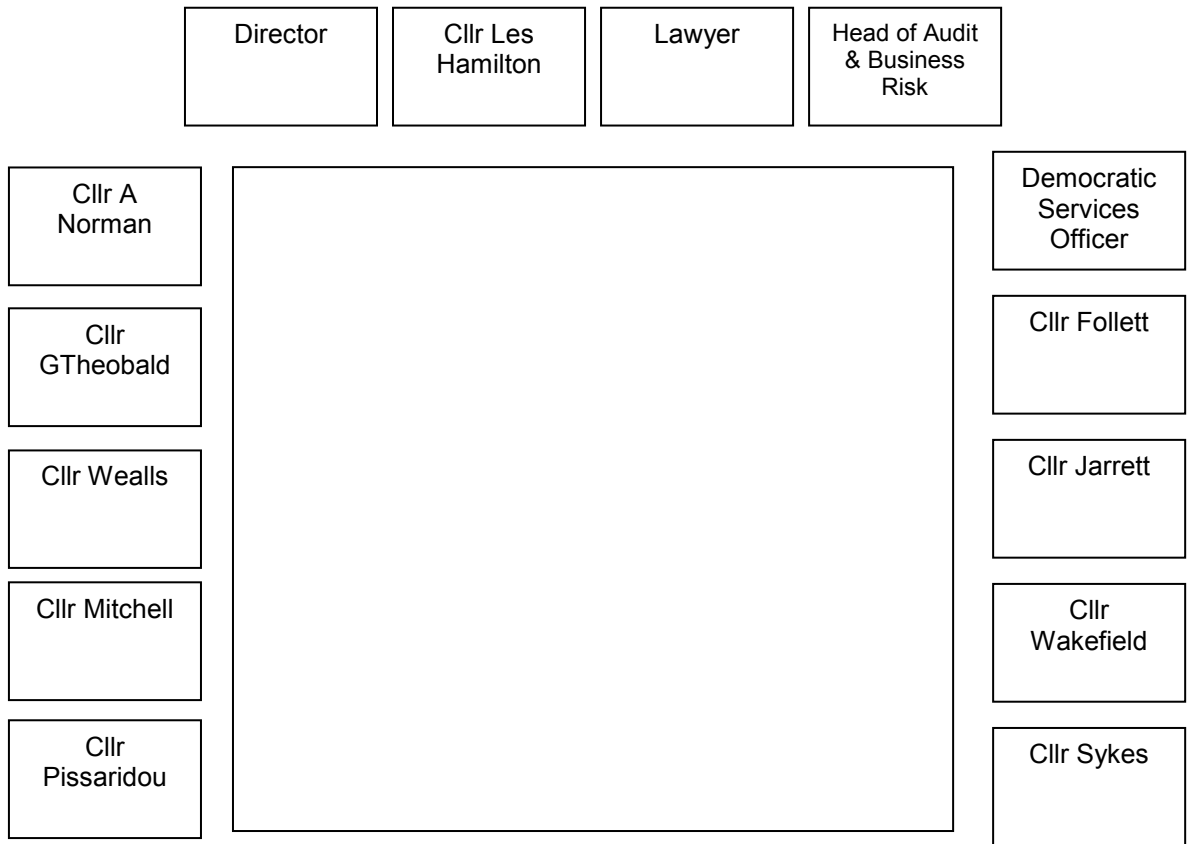
Brighton & Hove
City Council

Audit Committee

Title:	Audit Committee
Date:	28 June 2011
Time:	4.00pm
Venue	Committee Room 1, Hove Town Hall
Members:	Councillors: Hamilton (Chair), Follett (Deputy Chair), Jarrett, Mitchell, A Norman, Pissaridou, Sykes, G Theobald, Wakefield and Wealls
Contact:	John Peel Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



AGENDA

1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES OF THE PREVIOUS MEETING

1 - 10

Minutes of the previous meeting held on 5 April 2011 (copy attached).

3. CHAIRMAN'S COMMUNICATIONS

4. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 21 June 2011)

No public questions received as of date of publication.

5. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received as of date of publication.

6. DEPUTATIONS

(The closing date for receipt of depositions is 12 noon on 21 June 2011)

No depositions have been received as of date of publication.

7. PETITIONS

AUDIT COMMITTEE

No petitions have been received as of date of publication.

8. LETTERS FROM COUNCILLORS

No letters have been received as of date of publication.

9. AUDIT COMMISSION: PROGRESS REPORT AND UPDATE 2010/11 11 - 20

Report of the Audit Commission (copy attached).

10. UNAUDITED STATEMENT OF ACCOUNTS 2010/11

Report of the Director of Finance (copy to follow).

Contact Officer: Nigel Manvell Tel: 29-3104

11. DRAFT ANNUAL GOVERNANCE STATEMENT 2010/11 21 - 36

Report of the Director of Finance (copy attached).

Contact Officer: Ian Withers Tel: 29-1323

12. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT 37 - 46

Report of the Director of Finance (copy attached)

Contact Officer: Ian Withers Tel: 29-1323

13. AUDIT COMMITTEE ANNUAL REPORT 2010/11 47 - 60

Report of the Director of Finance (copy attached)

Contact Officer: Ian Withers Tel: 29-1323

14. TARGETED BUDGET MANAGEMENT PROVISIONAL OUTTURN 2010/11 61 - 104

Report of the Director of Finance (copy attached).

Contact Officer: Jeff Coates Tel: 29-2364

15. RISK & MANAGEMENT UPDATE: THE PERFORMANCE AND RISK MANAGEMENT FRAMEWORK 105 - 110

Report of the Director of Finance (copy attached).

Contact Officer: Jackie Algar Tel: 29-1273

PART TWO

16. STRATEGIC RISK MANAGEMENT ACTION PLANS FOCUS 111 - 134

Report of the Director of Finance (copy attached).

Contact Officer: Jackie Algar Tel: 29-1273

AUDIT COMMITTEE

17. INTERNAL AUDIT ANNUAL REPORT AND OPINION 2010/12

135 -
160

Report of the Director of Finance (copy attached).

Contact Officer: *Ian Withers*

Tel: 29-1323

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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